MANIFESTO

I, Ujjwal Dixit, am standing for the post of "<u>Joint Secretary (Library and Publications)</u>" of IEORSA for year 2015-2016. If elected, I am willing to take the following initiatives -

LIBRARY

1.   Will develop a new online portal for issuing books and co-ordinate with General Secretary and Web Administrator to merge it with IEOR website.
2.   Sometimes, few special books are available with only PhD students but at times these books can be required by any student. Under such cases, I will make a portal where the information of such books, along the names of their owner, are available so that any student can personally contact them through e-mails.
3.   Will encourage the passing-out batch of the seniors to donate their books.
4.   Will float a google form for new students as well as for old ones to know about their wish-list of new books/magazines.
5.   Will make a separate sharing portal for sharing of books or any other academic material for the students so that current students can share their material which they are not currently using.
6.   Will try to get multiple copies of main course books in the library in order to avoid the shortage of that book.
7.   Will maintain a database for technical reports written by Phd scholars (under some copyright statement) to be used by them later.
8.   Will construct set of Rules and Regulations for the library and conveyed to the students. These Rules and Regulations will be followed by every student in order to ensure the discipline during issuing and returning of books.
9.   There would be a fixed time for issuing books from the library and books will be issued in my presence so that the discrepancies of missing books are reduced as much as possible.
10.   Will take over the Facebook page – lib@ieor.iitb.ac.in from Akash P.B.(Current <u>Joint Secretary (Library and Publication)</u>) so that I get to know informally where the students need more assistance in terms of requirement of study materials.
11.   Will contact first and second year students from both M.Tech and M.Sc-PhD discipline so as to ensure that their requirements are met in a short span of time.
12.   Will make an archive of test papers every semester in the library.
13.   Will ask for separate funds for purchasing books or journals.
14.   Will encourage the students who are attending the seminars/talks to give a short write-up or reports so that an archive of those reports can be prepared and utilized by other students.
15.   It seems close to impossible about the shifting of our department in the near future. Under such circumstances, for the time-being, I will utilize the shelf space provided in IEOR Lab and PhD Lab for book-keeping purpose. But under any circumstances, all the main course books will be accessible to each student of the department.
16.   Will always remain in touch with professors and research students and will ask for their suggestions before I take the decision of investing funds to purchase new stocks for the library.

PUBLICATIONS

1.   Will plan to publish the next edition of our yearly departmental magazine as soon as possible.
2.   Will ask for institutional funds for publishing the hard-copy of our magazine.
3.   Will subscribe some more magazines according to the wish-list of the students and the availability of funds.
4.   Will plan for printing new information brochures having some improvements for the new entrants of the department.

5.	In any case, softcopies of the magazine and the information brochure will be made available to every student.

SOME MORE ACTIVITIES

1.	Will push the agenda of IEOR day in the GBM in order to conduct it atleast once in a semester or in a year.
2.	Will suggest the idea of a departmental trip atleast once in a year as well as suggest some more things in organizing the events like farewell, fresher etc.
3.	Will take suggestions from the students and the faculties as well in order to make the departmental magazine more attractive.

CREDENTIALS

1.	Student Guide during IEOR M.Tech admissions.