

MANIFESTO

I, Raja Chauhan, M.Tech 1st year, IEOR contesting for the post of **Joint Secretary (Library and Publication)**, if elected, propose to do the following:

Library

- Keep the records of all the books, thesis, dissertation, journals and technical reports.
- The rules and regulation of library will be conveyed to all the new students at the start of new session in order to ensure discipline during issuing and returning of books.
- Contact first and second year students from both M.Tech and Msc-Phd discipline and ensure that their requirements are met as soon as possible.
- A timing will be fixed for issuing of books from the library and books will be issued in my presence so that there will be no discrepancies of missing books. At least one copy of every book will be made available in the reading section for usage in off-issue hours.
- Will encourage the students of passing-out batch to contribute to the growth of departmental library by donating some books.
- It is possible that we may shift to the new building in next academic year, then I will ensure the smooth functioning of the process of setting up a department library there in the new building.
- Will always remain in touch with professors and research students and will ask for their suggestions before I take the decision of investing funds to purchase new stocks for the library.
- Will ask for separate institutional funds for purchasing of books and journals.
- I will also ask the professors and research students for contributions in terms of books if they are willing to cooperate.
- Will take suggestion from students about any magazines they may wish to read (related to IEOR) and will try to make them available as soon as possible and manage them properly.

Publications

- Will plan to publish the next edition of our departmental magazine as soon as possible.
- Will ask for institutional funds for publishing the hard-copy of our magazine. If possible will try to utilize the library funds after taking proper consent from higher authorities.

Credentials

- 1st runner-up in robotics competition.
- Participated in Cricket in PG sports.
- Participated in dance in PG cult.